



INVITATION FOR BIDS (IFB)

DEMOCRATIC SOCIALIST REPUBLIC OF SRI LANKA

CEYLON PETROLEUM STORAGE TERMINALS LIMITED (CPSTL)

**SUPPLY OF 2,595,300 NOS. CONSIGNMENT SEALS
& 5,600 ROLLS OF SEALING WIRES**

BID REF NO: KPR/08/2026

INTERNATIONAL COMPETITIVE BIDDING (ICB)

1. This Invitation for Bids (IFB) follows the General Procurement Notice (GPN) for this project published in the Daily News paper of 29.01.2026.
2. The Chairman, Department Procurement Committee (Minor), on behalf of the Ceylon Petroleum Storage Terminals Limited (CPSTL), Kolonnawa, Wellampitiya, Sri Lanka, hereby invites sealed bids from eligible and qualified internationally reputed Manufacturers or their authorized agents (both abroad and in Sri Lanka), for the Supply of Consignment Seals & Sealing Wires.
3. The estimated cost is LKR 32 million (for reference only, not for bid preparation).
4. The delivery period is;
 - (a) Local Supply basis: Delivery to CPSTL, Kolonnawa Oil Installation within 12 weeks from the date of Purchase Order (PO)
 - (b) Foreign Supply basis: Delivery to Colombo Seaport within 12 weeks from the date of establishment of Letter of Credit (LC).
5. The bidding process will follow the **International Competitive Bidding (ICB) procedure** and is open to all internationally reputed Manufacturers and their authorized export agents abroad. Eligible local bidders are also invited to submit their bids, as applicable.
6. Interested eligible bidders may obtain further information from the Manager Procurement of the Ceylon Petroleum Storage Terminals Limited, (Tel: +94 112572156/ +94 112547238 and Email: procure@cpstl.lk) and inspect the procurement documents free of charge during any working days from 0900 hrs to 1500 hrs. (IST) at the address given below. Interested parties may also inspect the procurement document from the CPSTL website www.cpstl.lk. The Procurement Document available on the web is only for viewing purposes, and Bids shall be submitted using the Original Procurement Document purchased from CPSTL.
7. To be eligible for contract award, the successful bidder shall not have been debarred or blacklisted. A margin of preference for eligible locally produced goods offered shall be applied. Additional details are provided in the Procurement Documents.

8. A complete set of Procurement Documents in English language may be purchased by interested bidders on the submission of a written request on company letterhead, signed by an authorized representative, **on working days between 0900 hrs. and 1400 hrs. (IST) until Wednesday, 11th March 2026**, upon payment of a non-refundable fee of **Sri Lankan Rupees Nine thousand (LKR 9,000.00)** or in **United States Dollars Thirty (USD 30.00)** per document. The method of collection/payment will be as follows.

Hand Delivery:

Bidders may obtain the procurement documents by visiting the address below, during the above-mentioned period and time. A written request on company letterhead, signed by an authorized representative, must be submitted, along with proof of payment of the non-refundable fee. Payment can be made in cash at the CPSTL Cash Counter, Kolonnawa, Sri Lanka or via bank transfer to the CPSTL bank account given below.

Payment can be made:

- In cash at the Cash Counter, CPSTL, Kolonnawa, Sri Lanka or
- By bank transfer to the CPSTL bank account (details given below), and submit a copy of the bank slip or transfer confirmation.

Email Request:

Bidders may alternatively remit the non-refundable fee directly to the CPSTL bank account provided below. A written request on company letterhead, along with proof of payment (bank slip or transfer confirmation), must be emailed to procure@cpstl.lk during the specified timeframe. The payment must also be credited to the CPSTL account before the procurement documents are issued. Upon verification of the payment, the complete set of procurement documents will be emailed to the bidder. In the case of USD transfer, all applicable bank charges (both local and international) must be borne by the bidder, ensuring that the exact non-refundable fee is credited to the CPSTL account.

	Payment in LKR	Payment in USD
Non-refundable fee	LKR 9,000.00	USD 30.00
A/C Holder	Ceylon Petroleum Storage Terminals Limited, Oil Installation, Kolonnawa,, Wellampitiya, Sri Lanka.	
A/C No	004-1-001-9-0208672	074733828 US\$
Bank & Branch	People's Bank Corporate Branch No. 91, All Ceylon Hindu Congress (ACHC) Building Sir Chittampalam A. Gardiner Mawatha Colombo 02, Sri Lanka	Bank of Ceylon Corporate Branch Head Office, Head Office Building No. 04, Bank of Ceylon Mawatha Colombo 01, Sri Lanka
SWIFT	PSBKLKLX	BCEYLKLX
Branch Code	004	7010

9. A **pre-bid meeting** will be held via video conference at 1000 hrs. (IST) on **Monday, 16th February 2026**, to address any queries related to the procurement document. Prospective bidders or their authorized representatives are invited to attend. Interested parties must request participation by emailing procure@cpstl.lk no later than **Friday, 13th February 2026**, to receive the meeting link.
10. Bids must be submitted using the procurement document issued by the Procurement Function of CPSTL. The original, duly completed bids may be sent by registered post or courier, or hand delivered in a sealed cover **to reach** the address below, **at or before 1400 hrs. (IST) on Thursday, 12th March 2026**. Bids may also be deposited in the tender box located at the main entrance of CPSTL at or before the above specified period. Late bids shall be rejected.

11. If bidders are unable to submit the original bids as specified, they may submit a scanned copy of the completed bid in **PDF format** via email to tenders@cpstl.lk to reach at or before **1400 hrs. (IST) on Thursday, 12th March 2026**. The original Bid Security, in the form of a Bank Guarantee or Bank Draft, shall be received by CPSTL on or before the bid closing and opening date and time specified above. The original bid document must be securely retained and submitted to the Manager Procurement upon request. Note that the original bid documents will be used solely for filing purposes and will not be used for verification against the electronic submission.
12. Bids will close at **1400 hrs. (IST) on Thursday, 12th March 2026**, and will be opened immediately thereafter at the office of the Manager (Procurement) in the presence of the bidders' representatives who choose to attend in person or virtual at the address below.
13. Bids must be valid until **11.06.2026**, from the date of bid opening.
14. All Bids must be accompanied by a **bid security of Sri Lankan Rupees Three hundred fifty thousand (LKR 350,000.00) or United States Dollars One thousand one hundred fifty (USD 1,150.00)**, valid until **06.08.2026**, from the date of bid opening.
15. Bidders must be registered with the Department of Registrar of Companies (e-ROC) in compliance with the Public Contracts Act No. 3 of 1987, available at www.drc.gov.lk.
16. For any clarifications, please contact the Manager (Procurement) at **Tel: +94-11-2572156 / +94-11-2547238** or Email: procure@cpstl.lk.
17. The address referred to above is:

**The Chairman
Department Procurement Committee (Minor)
C/O Manager Procurement
Ceylon Petroleum Storage Terminals Limited
Procurement Function
01st Floor, New Building
Kolonnawa, Wellampitiya
Sri Lanka.**

**Postal Code : 10600
Telephone : +94 11 2572156; +94 11 2547238
E-mail : procure@cpstl.lk**